



PUBLIC WORKS DEPARTMENT

ROAD EXCAVATION APPLICATION

- Planned Work
- Emergency Work

Name of Applicant

Street Address of Applicant

City/Province/Postal Code

Phone Number

Fax Number

E-Mail Address

Location of Proposed Work (including Geographic Location and County Road Number):

Start Date: _____

Completion Date: _____

Description of Work Being Performed:

Details of Excavation (how deep, how wide, etc.):



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Restoration Details (how much asphalt, granular amounts, etc.):

Does the curb need to be replaced? _____

Does the curb need to be cut? _____

* A sketch of the work zone must be completed and accompany the Road Excavation Application. Please use the attached "Sketch Form" or attach your own electronic file. Utility locations are to be shown on the "Sketch Form".

A picture of the excavation site **MUST accompany your Road Excavation Application.

By executing this Road Excavation Application, the Applicant agrees to all applicable terms and conditions stated in By-Law #99-36, as available on the County website.

Applicant's Signature

Date

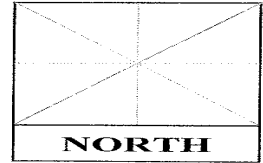
LANARK COUNTY

PUBLIC WORKS DEPARTMENT

SKETCH FORM

Please show all utility locations.

County Road Number: _____
County Road Name: _____



LANARK COUNTY

PUBLIC WORKS DEPARTMENT

CORPORATION OF THE COUNTY OF LANARK

BY-LAW NO. 99-36

A BY-LAW TO REGULATE THE EXCAVATION OF COUNTY ROADS FOR THE INSTALLATION OF UTILITIES

WHEREAS, Subsection 1 of Section 314 of the Municipal Act authorizes Councils of all municipalities to pass By-Laws prohibiting or regulating the obstructing, injuring or fouling of highways or bridges;

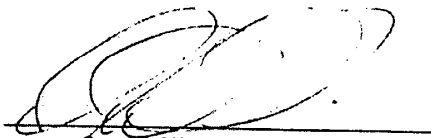
AND WHEREAS, the Council of the Corporation of the County of Lanark deems it necessary and desirable to regulate the excavation of County Roads and to provide for the issuing of permits related thereto;

NOW THEREFORE, the Council of the Corporation of the County of Lanark hereby enacts as follows:

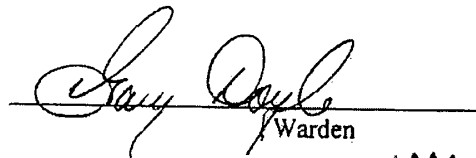
1. **THAT** no person shall excavate or alter the surface of any County road, unless such work has been applied for in a form as set out in Schedule "A" attached, and has been approved by the County Director of Public Works, or in his absence, a designated Roads Department Supervisor.
2. **THAT** no person having been issued a permit by the Director of Public Works hereunder shall fail to comply with the terms and conditions prescribed by the said permit.

By-Law read a first and second time this 15th day of December, 1999

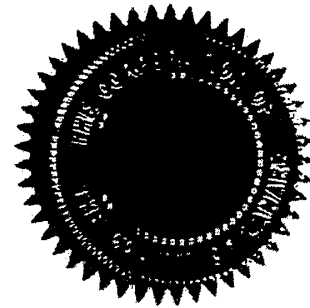
By-Law read a third time and finally passed this 15th day of December, 1999



Steven Silver, Clerk



Warden





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Schedule "A"

PERMIT NUMBER: _____

COUNTY ROAD EXCAVATION PERMIT

TO: The County of Lanark,
County Engineering Building,
P.O. Box 37, Sunset Blvd., Telephone: (613)267-1353 Ext. 104
99 Christie Lake Rd., Fax: (613)267-2793
PERTH, Ontario. E-Mail: sallan@county.lanark.on.ca
K7H 3E2

NAME: _____

ADDRESS: _____

PHONE NUMBER: (_____) _____

In consideration of the County of Lanark authorizing the undersigned to excavate a portion of County Road Number _____, said excavation is not to exceed _____ metres by _____ metres, the undersigned hereby covenants and agrees as follows:

- 1. Prior to execution of the within agreement, to pay to the County of Lanark the sum of \$100.00 minimum or the estimated cost to cover the costs of site inspection of the location of the proposed excavation.
2. (a) To deposit with the County of Lanark a certified cheque payable to the County of Lanark in the sum of \$1,000.00 for each crossing perpendicular to the roadway which said cheque is to be retained by the County of Lanark as security for the due performance by the undersigned of the within undertaking.
(b) Where the work is being carried out parallel to the roadway a certified cheque payable to the County of Lanark in the sum of \$2,000.00 for each kilometre or any part thereof that is affected which said cheque is to be retained by the County as security for the due performance by the undersigned of the within undertaking. Upon proper restoration, the County may return all monies except \$1,000.00.
3. To permit the County of Lanark to retain the \$1,000.00 hereinbefore referred to for a period of one year and to deduct therefrom any amount required to restore the County of Lanark Road to the satisfaction of the Director of Public Works for the County of Lanark, it being understood that any excess over and above the amount required to restore the County of Lanark road to this standard is to be returned or be rebated to the undersigned. Conversely, any amount in excess of \$1,000.00 required to repair the road cut will be borne by the Contractor.
4. The commencement time of the said excavation is to be after 9:00 a.m., but prior to 12:00 noon.
5. To backfill all excavations so made prior to 4:30 p.m.



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- 6. To provide at all times one open lane for traffic.
- 7. To restore the highway in accordance with the specifications hereto attached or as otherwise agreed to by the County of Lanark and prior to restoration to provide adequate warning to oncoming traffic of the highway hazard including, and without limiting the generality of the foregoing, the provision of flaggers where required by the County of Lanark.
- 8. To file with the County of Lanark prior to undertaking any excavation, proof of liability insurance coverage (property damage and personal injury) in an amount of not less than \$1,000,000.00 and name the County of Lanark as co-insured for the length of the work period on all applicable liability insurance policies.
- 9. To comply with all federal, provincial or municipal statutes and regulations thereunder and without limiting the generality of the foregoing further covenants and agrees to notify the County of Lanark, Provincial Police, Ambulance Service, School Board, Fire Department and all Utility Companies at least 24 hours before said excavation is to be commenced and further to comply with the provisions of the Municipal Act, Section 280, Chapter M.45, RSO 1990, and amendments thereto.
- 10. To complete the said excavation by 4:00 p.m. on the _____ day of _____, 19__.
- 11. To indemnify and save harmless the County of Lanark its servants and agents from all manner of actions, causes of actions, suits, debts, dues, accounts, bonds, nature, arising from the excavation to be carried out pursuant to the provisions of this undertaking.

12. INSURANCE INFORMATION

Company Name: _____

Liability Insurance: _____

Policy Number: _____

Expiry Date: _____

- 13. That the undersigned (who is the proper authorized signing officer) hereby agrees that the individual, partnership of Company which he represents shall notify the County of Lanark at least 24 hours in advance of any work to be undertaken on County of Lanark property and that should failure to do so cause a lack of inspection, the undersigned agrees that the certified cheque amount shall be forfeited and that any cost of proving that the work has been carried out correctly that is over and above the certified cheque amount will be borne by the undersigned.
- 14. All requirements contained in the Occupational Health and Safety Act, Chapter, O.1, RSO 1990, and amendments thereto are to be followed.



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“Conditions for Acceptance”

- 1. All urban County of Lanark Roads will be backfilled only with stone screenings or stone dust and all rural County of Lanark Roads will be backfilled with an approved granular material. This backfill shall be placed within all roadways, shoulders and a minimum of two feet (0.6 metres) beyond the edge of all curbs and sidewalks and with a maximum slope of 2:1. All backfill will be thoroughly compacted by mechanical methods to the satisfaction of the Director of Public Works.
2. (a) For all roadway cuts, the pavement shall be cut in a straight line to form a rectangle enclosing the entire disturbed area and then the pavement restored.
(b) For roadway cuts parallel to the centreline, the entire width of the cut lane shall be so treated and restored. The entire roadway shall be replaced if the excavation crosses the centreline of the roadway.
(c) Asphalt pavement shall be restored with the same thickness or minimum thickness of two inches (5 cm.) of compacted HL3 hot laid asphaltic concrete when placed between the months of May and October OR restored with a cold asphaltic concrete patch placed between the months of November and April and re-excavated and restored as outlined before with the hot asphalt mix in the month of May. Pavement so placed shall overlap the excavation by at least one foot (0.3 metres), and the area of the existing pavement to be covered as well as the face of the asphalt cut shall be thoroughly and uniformly painted with colas or other approved liquid asphaltic materials. All work must be to the satisfaction of the Director of Public Works.
3. If the roadway cannot be backfilled by 4:00 p.m., the roadway must be kept open to two lanes of traffic by methods approved in advance and in writing by the Director of Public Works (i.e. steel plates across a narrow cut, a detour, etc.)

WITNESSETH the Corporate Seal of _____ by the hand of its proper signing officer this _____ day of _____, 19_____.

SIGNED, SEALED AND DELIVERED)
)
)
) Per:
)
In the Presence of) _____